

MILLENNIUM GROUP BASIC SERVICE CHECK LIST

Customer Name: _____ Company: _____ Phone: _____

CPU:	Accessories:
HD/SSD:	
RAM:	Clean 1 2 3 4 5 Dirty
Damage:	

- Interior of Case Cleaned With **Compressor**
- Create Restore Point
- Create 1 MG Folder, TeamViewer, MG Wallpaper, MG Standard Software Including Vipre
- Run CCleaner: Custom Clean _____ MB, _____ Registry Issues Fixed
- Super Anti Spyware: _____ Items (if needed) _____ Malware bytes: _____ Items
- Browser Installation and Setup
- Desktop Icons, Taskbar Icons, Start Menu Including Office or Libre
- Disable Show People, Show Task View, Cortana, Search Bar, Install Graphics Driver
- MG Tweaks, Power Settings, Lockout Settings, Disable Animations, Action Center Notifications
- Turn off Privacy Settings, Cortana
- Colors: Turn off Transparency Effects, Enable Automatically Pick Accent Color
- Default Programs: Chrome, Adobe Reader, Outlook
- Outlook Settings
- Run HDD Scan: _____
- CHKDSK: _____ & _____ SFC /Scannow: _____
- Windows Updates
- DISM /Online /Cleanup-Image /Restorehealth, Powercfg /H off
- Defrag & Final Restore Point
- VERIFY THESE ARE WORKING: >> Quickbooks, Outlook, Cobian, Word, Excel <<**

PARTS	Labor	Tax Y / N	\$